**Reading Assignment, Template filling, In-class process**

**Overview: Three-step process.**

*Step 1: Outside the class* – *Individual Template*

 Individuals read the assigned chapter.

 Individuals fill their **Individual Templates (IT)**.

 Individuals submit their IT (to OWL), which will be assessed for completeness. Penalty applies for missing or poorly completed template.

*Step 2: In the class – Group Template*

 Individuals in the group deliberate and create a **Group Template (GT)**.

 The teams submit their GT (to OWL) in the class.

 The instructor downloads the GTs from OWL in the class.

 The instructor uses the GT to discuss Q & A: i.e., a specific group (via its individuals) is invited to participate in the Q&A (see below). The responses are graded.

*Step 3: In the class -- Takeaway*

 Individuals in the class log one or two “takeaways” from the day’s discussion. A link will be provided for this. These takeaways will be shared with others.

**In-Class Q&A Process**

[1] **An individual from a selected team is invited to answer a question posed on the projector screen**.

o S/he gets to **deliberate** with his/her group members for a certain amount of short-time.

o S/he then gets a certain (unspecified) amount of timeto answer the question.

o The instructor will give a certain score to the student.

NOTE that the mark is given to the TEAM not to the individual who answered.

If the answer is not satisfactory then the instructor will invite an individual from another team to answer the question. This process repeats as necessary.

Score:

 0 – no or insignificant answer.

 1—poor answer better than insignificant.

 3 – better than poor but not stellar answer.

 5 – stellar answer.

[2] **An individual from the template-owner team then gets invited to preside over the comment section to lead the discussion**.

o Read and explain your comment.

o A discretionary mark is given for the comment for its quality and argumentation.

* NOTE that the mark is given to the TEAM not to the individual who responded.

Score:

 0 – no or insignificant comment.

 1—poor comment better than insignificant.

 3 – better than poor but not stellar comment.

 5 – stellar comment.

[3] **The instructor’s decision is final and may not be appealed**.

Please note that I shall post IT and GT on OWL; please download these.

**Takeaways**

Individuals in the class log their “takeaways” from the day’s discussion.

Takeaway sheets will be posted on a cloud and links will be provided.

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